

## **A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

June 8, 2004 Meeting, 11:00 a.m.  
EOC Conference Room, 1<sup>st</sup> Floor, Mason Building

#### **SECTION I. AGENCY CONTRACTS**

Requests approval of the following

##### **1. DEPARTMENT OF AGRICULTURE**

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|----|--|---|
| 1) | Hart Medical, Inc<br>Southfield, MI        | \$ 48,000.00 Amendment<br>\$ 114,000.00 New Total<br>100% Restricted Funds<br>To provide first aid and<br>emergency personnel for 2004<br>Michigan State Fair |
| 2) | Premier Ticket Services<br>Warren, MI      | \$ 87,000.00 Amendment<br>\$ 206,656.00 New Total<br>100% Restricted Funds<br>Contract extension for gate<br>ticket sales for 2004 Michigan<br>State Fair     |
| 3) | Great Lakes Waste Services<br>Detroit, MI  | \$ 100,800.00 Total<br>100% Restricted Funds<br>Four-year contract to provide<br>trash removal and disposal for<br>State Fair                                 |
| 4) | Gene's Landscape Service Co<br>Detroit, MI | \$ 45,000.00 Total<br>100% Restricted Funds<br>To provide weekly grounds<br>maintenance at State<br>Fairgrounds   |
| 5) | Triple Star Farm<br>Columbus, MI           | \$ 154,000.00 Total<br>100% Restricted Funds<br>Four-year contract for manure<br>hauling  |

1. DEPARTMENT OF AGRICULTURE continued

6)	MMCS, Inc. dba Meridian Entertainment Williamston, MI	\$ 586,550.00 Total 100% Restricted Revenue To provide headliner entertainment and staging for the Michigan State Fair
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2. DEPARTMENT OF CIVIL SERVICE

1)	Educational Services Institute International Arlington, VA	\$ 430,000.00 Amendment \$ 2,824,600.00 New Total 100% Restricted Funds Increase funds to continue Project and Contract Management training and Business Analysis training
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3. DEPARTMENT OF COMMUNITY HEALTH

1)	Michigan Association of Local Public Health Lansing, MI	\$ 50,000.00 Total 100% Federal Funds Grant agreement to provide funding for services to draft proposed language relating to Emergency Preparedness/ Bioterrorism response powers consistent with the Centers for Disease Control model
2)	Central Michigan University Mt. Pleasant, MI	\$ 57,200.00 Total 100% Federal Funds Grant agreement to provide funding for health educational materials for the "Healthy Kids/Healthy Weight" project

4. DEPARTMENT OF LABOR & ECONOMIC GROWTH

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|----|--|--|
| 1) | Statewide Michigan Works<br>Agencies<br>(Listing of file)          | \$ 300,000.00 Total<br>100% Federal Funds<br>(Workforce Investment Act)<br>Formula distributions to the<br>Michigan Works Agencies to<br>provide funding for areas of<br>high concentration of youth.<br>Funding will increase longer-<br>term academic and occupational<br>learning opportunities   |
| 2) | Statewide Michigan Works<br>Agencies<br>(Listing on file)          | \$ 425,000.00 Total<br>100% Federal Funds<br>(Workforce Investment Act)<br>Funding to provide the Michigan<br>Works Agencies with employment<br>and training opportunities for<br>displaced homemaker program<br>participants  |
| 3) | Capital Area Michigan<br>Works<br>Lansing, MI                      | \$ 1,100,000.00 Total<br>100% Federal Funds<br>(Workforce Investment Act-WIA))<br>Funding to promote the use of<br>education technology to<br>accelerate career and workforce<br>development by improving the<br>learning environment,<br>stimulating innovative teaching<br>methods, and providing<br>residents of the state with<br>greater technology-based career<br>choices |
| 4) | City of Detroit Employment<br>& Training Department<br>Detroit, MI | \$ 4,000,000.00 Total<br>100% Federal Funding<br>Funding to support a program<br>that simultaneously integrates<br>education and experience.<br>Participants will gain both<br>certifiable manufacturing<br>skills and academic credits  |

4. DEPARTMENT OF LABOR & ECONOMIC GROWTH

5)	Statewide Workforce Development Boards (Listing on file)	\$ 16,058,890.00 Total 100% Federal Funds (Wagner-Peyser Funds) Annual statewide formula allocations to the Michigan Workforce Development Boards to provide employment services to job seekers and employers in Michigan
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5. FAMILY INDEPENDENCE AGENCY

1)	Various (Listing on file)	\$ 27,503,839.00 Total 66% Federal, 34% County Child Support order and paternity establishment
2)	Various (Listing on file)	\$ 79,520,334.00 Total 66% Federal, 34% County Funds for staff and services to do IV-D work
3)	Various (Listing on file)	\$ 4,347,000.00 Total 66% Federal, 34% County To enforce medical support orders and modifications to child support orders
4)	Various (Listing on file)	\$ 13,592,705.00 Total 66% Federal, 34% County Paternity establishment and enforcement functions
5)	Judson Center Royal Oak, MI	\$ 407,771.85 Total 100% Federal (TANF) Plans for families with children at risk
6)	Ronda Rucker Potterville, MI	\$ 81,480.00 Total 100% Federal Strong Families/Safe Children Coordination in Eaton County

5. FAMILY INDEPENDENCE AGENCY continued

7)	ENRICH of Ionia CO. Ionia, MI	\$ 48,000.00 Total 100% Federal Strong Families/Safe Children Coordination in Ionia County
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**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

6. DEPARTMENT OF COMMUNITY HEALTH

1)	Becton, Dickinson and Co. Sparks, MD	\$ 175,238.88 (3 Years) 100% Federal Funds 071I4001204 Diagnostic Reagents and Supplies for Automated Chemistry
2)	Health Services Advisory Group Phoenix, AZ	\$ 616,160.00 (1 Year) 75% Federal - 25% General Funds 071I4001116 External Quality Review Services for the Medicaid Program
3)	Health Services Advisory Group Phoenix, AZ	\$ 497,944.00 (1 Year) 75% Federal - 25% General Funds 071I4001163 External Quality Review Services for the Mental Health Programs

7. DEPARTMENT OF CORRECTIONS

1)	Allan Baker, Inc. Louisville, KY	\$ 93,960.00 (3 Years) 100% Revolving Funds 071I4001136 Optical Lenses for Michigan State Industries
2)	American & Effird, Inc. Mount Holly, NC	\$ 219,065.00 (3 Years) 100% Revolving Funds 071I4001182 Commercial Sewing Thread for Michigan State Industries

7. DEPARTMENT OF CORRECTIONS continued

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| 3) | ATD American Co.<br>Wyncote, PA         | \$ 34,696.00 (3 Years)<br>100% Revolving Funds<br>071I4001180 Elastic Tape and<br>Webbing for Michigan State<br>Industries |
| 4) | Teachout Security Services<br>Flint, MI | \$ 182,228.94 (3 Years)<br>100% General Funds<br>071I4001173 Security Guard<br>Services for DeMarse Training<br>Academy    |
| 5) | Wolf Corporation<br>Fort Wayne, IN      | \$ 430,056.00 (3 Years)<br>100% Prison Revolving Funds<br>071I4001199 Mattress Padding<br>for Michigan State Industries    |

8. DEPARTMENT OF INFORMATION TECHNOLOGY

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| 1) | Adobe, Inc.<br>Ottawa, Ontario, CANADA | \$ 42,788.83 (1 Year)<br>100% Federal Funds<br>084R4002290 Proprietary<br>Software Maintenance   |
| 2) | Centurion<br>Berlin, WI                | \$ 60,660.00 (One-Time)<br>100% Federal Funds<br>084R4002237 Maintenance for<br>Centurion Integrated Voice<br>Response Units for Labor and<br>Economic Growth - Unemployment<br>Agency |
| 3) | EDS<br>Lansing, MI                     | \$ 1,500,000.00 (10 Months)<br>100% Federal Funds<br>084R4002232 Crash Redesign<br>Process for the Department of<br>Transportation   |
| 4) | Oakland County<br>Pontiac, MI          | \$ 45,000.00 (One-Time)<br>100% General Funds<br>084R4002199 Oakland County<br>CLEMIS System for Michigan<br>State Police  |

9. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	Cryderman & Associates Richmond, MI	\$ 2% Buyers Fee (3 Years) 100% Revolving Funds 071R4001281 Statewide Auctioneering Services for Acquisition Services' Logistics Division
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10. DEPARTMENT OF TREASURY

1)	Discover Financial Services Riverwoods, IL	\$ 640,000.00 (3 Years) Funding Varies by State Agency 271R4001007 Discover Card Processing for Cash Receipting Purposes
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**CONTRACT CHANGES/EXTENSIONS**

11. DEPARTMENT OF COMMUNITY HEALTH

1)	Schindler Elevator Corp. Ann Arbor, MI	\$ 9,360.00 Amendment \$ 34,360.00 New Total 100% General Operations Funds 071B2001057 Elevator Maintenance Services for the Center for Forensic Psychiatry
2)	Virtual Alert, Inc. La Jolla, CA	\$ 2,000,000.00 Amendment \$ 3,216,935.70 New Total 100% Federal Funds B3001210 Health Alert Network Services

Withdrawn at ad board

12. DEPARTMENT OF CORRECTIONS

1)	Parish Manufacturing, Inc. Indianapolis, IN	\$ 121,360.00 Amendment \$ 277,330.60 New Total 100% Revolving Funds 071B1001686 Milk Bags, Clear Plastic for Michigan State Industries
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13. DEPARTMENT OF INFORMATION TECHNOLOGY

- 1) EDS \$ 4,000,000.00 Amendment  
Lansing, MI \$ 6,000,000.00 New Total  
100% Revolving Funds  
071B3001403 Pre-qualified IT  
Devices for Business  
Requirements/Needs Assessment/  
System Design/Quality Assurance
- 2) Motorola, Inc. \$ 308,315.00 Amendment  
Glenrock, NJ \$227,442,789.60 New Total  
100% Capitol Outlay Funds  
071B5000240 Centralized  
Telephone Help Desk and  
Technical Support for the  
Michigan State Police, Public  
Safety Communication System

14. DEPARTMENT OF NATURAL RESOURCES

- 1) Lyle Signs, Inc. \$ 289,479.13 Amendment  
Eden Prairie, MN \$ 756,211.63 New Total  
100% Restricted Funds  
071B3001079 Polyethylene  
Snowmobile Trail Signs

15. DEPARTMENT OF STATE POLICE

- 1) Kustom Signals, Inc. \$ 50,000.00 Amendment  
Lenexa, KS \$ 100,000.00 New Total  
100% Federal Funds  
071B3001227 Speed Measurement  
Devices, Radar, and Lidar

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**



## **SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

### 16. DEPARTMENT OF COMMUNITY HEALTH

- 1) Lisa Myers \$118.72

The claimant (04-SAB-079) requests \$118.72 reimbursement for her bracelet broken by a resident. Since there was no evidence to support the bracelet was "reasonable for the claimant to have on her person or to be wearing in the course of her employment at the time of the loss or damage," the Department recommends denial of this claim.

### 17. DEPARTMENT OF CORRECTIONS

#### Employee Claims

- 1) Roger Pate \$274.00

The claimant (04-SAB-055) requests \$274.00 reimbursement for his personal eyeglasses broken by an inmate. Claimant used his insurance to purchase glasses in May 2003 so he had no insurance coverage for this pair of eyeglasses. The Department recommends approval of this claim.

#### Inmate Claims

- 2) Audra Belser #229429 \$355.81

The claimant (04-SAB/DOC-110) requests \$355.81 reimbursement for missing items. Some of the items were State-issued so she will not be reimbursed for those. The Department recommends approval of \$10.02 for the two-year-old t-shirts, \$12.32 for the three-year-old walkman/tapeplayer, and \$20.50 for the silver chain and silver cross, totaling \$42.84.

- 3) Nathaniel Carter #132738 \$ 23.95

The claimant (04-SAB/DOC-107) requests \$23.95 reimbursement for headphones lost while under the sole control of the Department. The Department recommends approval of \$19.96 for the one-year-old headphones and shipping and handling.

17. DEPARTMENT OF CORRECTIONS continued

- 4) John Cromer #219622 \$125.17

The claimant (04-SAB/DOC-146) requests \$125.17 reimbursement for several unidentified items allegedly not packed with his property when he was taken to the hospital. No property loss due to staff action/inaction was proven; therefore, the Department recommends denial of this claim.

- 5) Daniel Dillard #232029 \$ 16.00

The claimant (03-SAB/DOC-296) requests \$16.00 reimbursement for items listed on the CSJ-241 lost while under the sole control of the Department. No evidence was provided to support staff violated policy; therefore, the Department recommends denial of this claim.

- 6) Michael Garries #224266 \$ 49.99

The claimant (04-SAB/DOC-134) requests \$49.99 reimbursement for a pair of shoes he ordered but never received. One of the shoes that arrived was the wrong size and the shoes were lost before they could be returned for credit. The Department recommends approval of \$51.97 for the purchase price plus shipping and handling.

- 7) Daniel Guthrie #213138 \$ 9.50

The claimant (04-SAB/DOC-161) requests \$9.50 reimbursement for his tape player accidentally damaged by staff during a cell shake down. The Department recommends approval of this claim.

- 8) Clarence Hinton #122026 \$999.99

The claimant (03-SAB/DOC-354) requests \$999.99 reimbursement for numerous clothing items & over 1,000 pen/pencil drawings damaged by staff. Claimant did not provide any documentation to support the loss of any property; therefore, The Department recommends denial of this claim.

17. DEPARTMENT OF CORRECTIONS continued

- 9) Randy Jones #190968 \$109.65

The claimant (04-SAB/DOC-163) requests \$109.65 reimbursement for numerous toiletry items, food, glue, a dictionary, an Islam book, a watch, and an ear plug. The Department recommends approval of this claim **as an exception to the standard practice** for the total sum of \$52.00.

- 10) Timmothy Keenan #146958 \$297.00

The claimant (04-SAB/DOC-162) requests \$297.00 reimbursement for his typewriter damaged while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$27.14 for the 13-year-old typewriter.

- 11) Leander Mann #257779 \$ 28.59

The claimant (04-SAB/DOC-158) requests \$28.59 reimbursement for his headphones lost as the result of staff action/inaction. The Department recommends approval of this claim at two year's depreciation for the sum of \$17.15.

- 12) Frederick Mauldin #190788 \$173.43

The claimant (03-SAB/DOC-330) requests \$173.43 reimbursement for his TV, new wedding band, legal fees, copies, postage, cosmetics & stamps lost while under the sole control of the Department. The Department recommends denial of this claim.

- 13) Michael Miller #213447 \$ 55.00

The claimant (04-SAB/DOC-148) requests \$55.00 reimbursement for 2 antennae and a twin medium bead loom lost while under the sole control of the Department. Claimant will not be reimbursed for the antennae as the price cannot be determined. The Department recommends approval of this claim for the bead loom at two year's depreciation for the sum of \$7.68.

17. DEPARTMENT OF CORRECTIONS continued

- 14) Jami Naturalite #185660 \$ 6.67 **AMENDED**

The claimant (04-SAB/DOC-053) requests \$6.67 reimbursement for two tank tops & two pairs of socks lost while under the sole control of the Department. The Board approved \$1.00 for these items when this claim was originally resolved 3/16/04. Claimant had not provided proof of purchase price with the original claim filing. He now has provided that documentation. The Department recommends approval of this claim for an additional sum of \$8.22.

- 15) Kim Parks #206941 \$206.38

The claimant (03-SAB/DOC-350) requests \$206.38 reimbursement for her word processor damaged as the result of a power outage/surge. The Department recommends approval of this claim at three year's depreciation for the sum of \$63.98, plus \$2.28 in postage & \$9.60 for tax, totaling \$75.86.

- 16) Ernest Patterson #169706 \$310.16

The claimant (04-SAB/DOC-136) requests \$310.16 reimbursement for a damaged footlocker and numerous items of stolen personal property. Staff did not secure his property in a timely fashion; therefore, the Department recommends approval of this claim **as an exception to the standard practice** at the Average Cost Schedule value for the sum of \$278.65.

- 17) Otis Payne #252591 \$ 22.94

The claimant (04-SAB/DOC-156) requests \$22.94 reimbursement for two cassette tapes damaged as the result of staff action. Music by Mail has already credited his account, so the Department recommends denial of this claim.

- 18) Ernest Poole #235799 \$ 35.25

The claimant (04-SAB/DOC-145) requests \$35.25 reimbursement for his Holy Qur'an and two ink pens damaged when a hot water line broke. Ink pens are not reimbursable according to Operating Procedures. The value of the Qur'an cannot be determined and is not reimbursable according to Operating Procedures either. The Department recommends denial of this claim.

17. DEPARTMENT OF CORRECTIONS continued

- 19) Ted Ridling #231762 \$320.22

The claimant (04-SAB/DOC-147) requests \$320.22 reimbursement for his radio, 9 cassettes, food items, and cosmetics. The Department recommends approval of \$36.90 for 5 new tapes, \$15.82 for the four two-year-old tapes, \$17.33 for the residual value of the food items and cosmetics, and \$19.51 for the one-year-old radio, totaling \$89.56.

- 20) Rashad Shaheed #166760 \$ 86.00

The claimant (04-SAB/DOC-149) requests \$86.00 reimbursement for his TV destroyed by staff by mistake. The Department recommends approval of this claim at residual value of \$8.73.

- 21) Jerry Sellman #181545 \$ 86.30

The claimant (04-SAB/DOC-137) requests \$86.30 reimbursement for his footlocker damaged while under the sole control of the Department. He provided no documentation as to the purchase price or date so the Department recommends approval of this claim at residual value of \$4.27.

- 22) Brian Slade #384084 \$ 3.99

The claimant (04-SAB/DOC-164) requests \$3.99 reimbursement for his cassette tape lost while under the sole control of the Department. The Department recommends approval of this claim.

- 23) Byron Suber #352344 \$ 40.25

The claimant (04-SAB/DOC-150) requests \$40.25 reimbursement for his work boots he ordered and never received. The Department recommends approval of this claim.

- 24) Talmadege Turner #297752 \$ 52.44

The claimant (04-SAB/DOC-160) requests \$52.44 reimbursement for his tape player and tape damaged when a heating pipe broke in the unit. The Department recommends approval of \$8.40 for the one-year-old tape and \$42.94 for his tape player, totaling \$51.34.

17. DEPARTMENT OF CORRECTIONS continued

25) Robert VanHook #244813 \$ 45.00

The claimant (04-SAB/DOC-157) requests \$45.00 reimbursement for his art materials he ordered but never received. The Department recommends approval of this claim for the sum of \$43.63.

26) Lester Veach #234957 \$ 70.00

The claimant (04-SAB/DOC-060) requests \$70.00 reimbursement for his footlocker allegedly damaged while under the sole control of the Department. There is not sufficient evidence to support the footlocker was damaged while under the sole control of the department. The Department recommends denial of this claim.

27) Phillip Waits #236659 \$ 75.00

The claimant (04-SAB/DOC-159) requests \$75.00 reimbursement for his footlocker and padlock damaged during a shake down of his property. The Department recommends approval of this claim at Average Cost Schedule value of \$4.97.

28) Curtis Williams #374189 \$ 17.97

The claimant (04-SAB/DOC-069) requests \$17.97 reimbursement for items ordered and never received. JC Penney improperly addressed the order and it was returned unopened. Claimant wants to be repaid for the loss of the shipping and handling fees. The Department recommends denial of this claim as this was not the fault of the Department.

29) Israel Williams #248401 \$ 28.50

The claimant (04-SAB/DOC-097) requests \$28.50 reimbursement for the defective headphones he purchased at the prison store and postage to return them. The Department recommends approval of this claim.

30) Eric Woods #273190 \$ 19.29

The claimant (04-SAB/DOC-109) requests \$19.29 reimbursement for his radio lost while under the sole control of the Department. The Department recommends approval of this claim.

18. DEPARTMENT OF MANAGEMENT & BUDGET

- 1) Mary K. Ippel \$589.00

The claimant (04-SAB-040) requests \$589.00 reimbursement for her purse and contents stolen from her work area. According to State Administrative Board procedures, the claimant had to secure property without fault and did not leave the stolen or lost property unattended during hours the building was open to the public, or leave the lost or stolen property in an unsecured place after working hours. Claimant admits she left the purse on a chair in her cubicle and it was covered by a jacket; therefore, The Department recommends denial of this claim.

19. DEPARTMENT OF TRANSPORTATION

- 1) PCS Computer Systems, Inc. \$995.00

The claimant (04-SAB-078) requests \$995.00 reimbursement for damage to her business phone line and Consumers Energy box caused by an MDOT employee operating a snowplow on M-84. The line and power box had to be repaired and their entire phone system had to be reprogrammed due to the loss of power. The Department recommends approval of this claim.

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

20. DEPARTMENT OF MANAGEMENT & BUDGET

- 1) JoAnn Rogers \$590.00

The claimant (04-SAB-045) requests \$590.00 reimbursement for medical bills when she slipped on slippery steps. The Department recommends denial of this claim.

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

21. DEPARTMENT OF MANAGEMENT AND BUDGET

- 1) The Department of Agriculture requests to establish a petty cash fund in the amount of \$250,000.00.00. The Michigan State Fair in Detroit will use the petty cash fund to provide change for fairgoers and parking gate admission and pay grandstand entertainers.

21. DEPARTMENT OF AGRICULTURE continued

- 2) The Department of Agriculture requests to establish a petty cash fund in the amount of \$100,000.00.00. The Michigan State Fair in Escanaba will use the petty cash fund to provide change for fair sale admission and pay grandstand entertainers.

22. DEPARTMENT OF COMMUNITY HEALTH

The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A Copy of the report is on file with the State Administrative Board Secretary

April 2004 - 3 claims approved

23. DEPARTMENT OF STATE POLICE

The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A Copy of the report is on file with the State Administrative Board Secretary

May 2004 - 1 claim approved

24. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$ 916.00 at 54 Hartley, Lapeer, MI  
\$1 549.86 at 2398 Oakdale, Detroit, MI  
\$1 076.00 1641 Teddy Bear Drive, Alger, MI

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.



## **S U P P L E M E N T A L    A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

June 8, 2004 Meeting, 11:00 a.m.  
EOC Conference Room, 1<sup>st</sup> Floor, Mason Building

#### **SECTION I. AGENCY CONTRACTS**

Requests approval of the following:

##### **1s.    DEPARTMENT OF LABOR & ECONOMIC GROWTH**

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|----|---|---|
| 1) | Michigan Counties/<br>Citizens Corps-Statewide<br>(Listing on file) | \$        213,695.00    Total<br>100% Federal Funds<br>Grants to provide support to<br>counties to prepare community<br>members for involvement in<br>emergency management activities |
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#### **SECTION II. DMB CONTRACTS**

#### **SECTION III. RELEASE OF FUNDS TO WORK ORDER**

#### **SECTION IV. REVISION TO WORK ORDER**

#### **SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

##### **2s.    DEPARTMENT OF MANAGEMENT AND BUDGET**

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|----|-----------------------|----------|
| 1) | <u>Shannon Ramsay</u> | \$100.00 |
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The claimant (04-SAB-088) requests \$100.00 reimbursement for her insurance deductible for damage to her vehicle caused when a chunk of concrete fell from the roof of the parking ramp. The Department recommends approval of this claim.

#### **SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

#### **SECTION VII. APPROVAL OF SPECIAL ITEMS**

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.